

KENYON COLLEGE CLUB SPORTS MINOR/EMERGENCY PROTOCOL

GENERAL INFORMATION

- **A minimum of four players, including the Team Captain(s), need to be First Aid/CPR certified. At least one certified individual needs to be present at each practice and game.**
- Team captains should brief the entire team on appropriate responses to emergency situations.
- If an incident draws media attention, **students should not make a statement to the media** or serve as a “representative of the College.” The Office of Communications can field any media inquiries.
- Contacting Campus Safety is always an appropriate reaction, as they have the ability to contact appropriate personnel.
- Know the location of the closest **Field Phone** for team practices and competitions.
- Before practices and competitions make sure your **first aid kit is well stocked**.

ON-CAMPUS INCIDENT

MINOR INJURIES

This classification of injury typically deals with sprains, strains, abrasions, contusions, and any other injury that would not require immediate physician consult.

1. If injury occurs during normal weekday hours the student should report to the Athletic Training room or Health Services.

2. If injury occurs during the weekend, the student may consult with the athletic trainer if one is available. If an athletic trainer is not available, then have one of the First Aid/CPR certified members of the organization access the situation and handle it appropriately.

3. Weekend Follow-up: Student may choose to wait until the next available time to see the athletic trainer or consult with Health Services. Calling Health Services (740-427-5525) or Campus Safety at (740-427-5000) can make this contact.

EMERGENCY INJURIES

This classification of injury would require immediate physician consult and would include lacerations, dislocations, fractures, concussions, head or neck trauma, cardiac distress, and any other injury that may need immediate medical attention.

1. Contact Campus Safety (740-427-5555). They will be able to respond directly to the situation, as well as contact the appropriate College personnel.

2. Once Campus Safety assesses the injury, they will determine if the student should be transported to Health Services (normal weekday hours) or the local hospital Emergency Room.

IN ALL CASES (MINOR OR EMERGENCY) THE STUDENT(S) INVOLVED MUST COMPLETE THE ONLINE INCIDENT REPORT WITHIN 24 HOURS. THE FORM CAN BE FOUND ON ORGSYNC.

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OFF-CAMPUS INCIDENT

- Know the location of the **closest phone** to use in emergencies. Make sure someone has a cell phone with service accessible at your location.
- Know the **address** of your location.
- Ask whether or not an athletic trainer will be present.

EMERGENCY INJURIES

This classification of injury would require immediate physician consult and would include lacerations, dislocations, fractures, concussions, head or neck trauma, cardiac distress, and any other injury that may need immediate medical attention.

1. If an athletic trainer is present have him/her assess the injury.

2. If a serious or possibly life-threatening injury occurs, **call 911** for immediate medical attention.

3. Call Campus Safety (**740-427-5555**) to inform the college of the situation and provide assistance with medical options away from campus.

4. If an injury occurs that does not need immediate attention, contact Health Services at (**740-427-5525**) upon return to campus. If it is an evening/weekend contact Campus Safety (**740-427-5000**) upon return to campus.

IN ALL CASES (MINOR OR EMERGENCY) THE STUDENT(S) INVOLVED MUST COMPLETE THE ONLINE INCIDENT REPORT WITHIN 24 HOURS. THE FORM CAN BE FOUND ON ORGSYNC.

If you have any questions, please don't hesitate to contact:

Grant Wallace	Intramural & Club Sports	740-427-5016
Laura Kane	Student Activities	740-427-5661
Kim Cullers	Health and Counseling Center	740-427-5525
Bob Hooper	Safety and Security	740-427-5000